

Minutes of the Meeting of Bolton Parish Council

Monday 21st January 2019, 7.30pm in Bolton Memorial Hall

Present: Peter Griffiths (PG) Chairman, Roger Bird (RB) Vice Chairman
Councillors: Alan Green(AG), Laura Hall (LH), Peter Smith(PS), Sheila Summerscales (SS)

In attendance: County Councillor Neil Hughes(NH), District Councillor Joan Raine (JR), the Parish Clerk Shelagh Leyland (SL), and 11 members of the public.

The Chairman welcomed everyone.

ITEM 1	APOLOGIES FOR ABSENCE	
082/18/19	Martyn Worrall, reasons given	
	DECLARATIONS OF INTEREST	
	None	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE PARISH COUNCIL MEETING OF 19th November 2018	
083/18/19	RESOLVED that the minutes of the Parish Council Meeting on 19 th November be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY and DISTRICT COUNCILLOR REPORTS	
084/18/19	<p>COUNTY COUNCILLOR'S REPORT: NH: Borderlands Initiative: two priorities are Broadband coverage for the remaining 5% of Cumbria (no funding as yet) and promotion of low carbon schemes. The County Council is serious about a unitary authority (either one or two) which would streamline services and result in significant savings. The government appears to be accepting a majority district vote rather than requiring full consent as before, but opposition can be expected from some of the districts.</p> <p>DISTRICT COUNCILLOR'S REPORT: EDC does not receive any income from recycling. Recyclable waste collected from kerbside and bring sites is transported to the Material Recycling Facility in Carlisle for sorting, then sold on for the highest price available: EDC reports that the current destination for plastics is in Leicester, contract potentially to run until 2027. It is expected that the green bins for garden waste will be rolled out to all Eden households. Due to Health and Safety issues, the council is considering replacing the blue plastic refuse bags with wheelie bins, but issues such as cost & storage space need to be addressed. The Penrith Masterplan is "up in the air". Many issues need further information/discussion. A group of business men, Evolve Penrith, have called for a consultation with an option to reject it, but consultation will not be possible coming up to the election purdah period. The future lies in the hands of the Executive. RESOLVED to accept the reports of NH and JR</p>	
ITEM 4	PARISH COUNCIL REPORTS	
085/18/19	<p>4.1 Play park Update Work has started on the play park, completion is scheduled for mid-February, depending on weather. Leo Houlding has "potentially" agreed to open it on 2nd or 3rd March. CWMET will not transfer the grant until the work</p>	

	is finished & final invoices are paid. The grant acknowledgment sign is ready for collection and a contractor will quote for new fencing.	
086/18/19	4.2 Feedback on GDPR workshop (AG) Nothing new at the workshop. We are up-to-date with policies etc, though not on the new web-site as yet.	
087/18/19	4.3 Progress with new web-site (AG) Hopefully this will go live this week with missing information added later. AG was congratulated on the improved site. He confirmed that for the moment he is the contact for all groups wishing to post anything on the web-site. SL to inform all groups	AG SL
088/18/19	4.4 Footway lighting (SL) EDC has now invoiced us for the cost of supply and maintenance for 18/19. Light number three, outside Prospect House, has been disconnected as it was in poor condition. Although this is an approved light, EDC has informed us that it cannot be replaced due to Health and Safety: there is insufficient overhead cable clearance and the verge is not wide enough for it to be brought forward. The PC was surprised as this light had been approved. It is the last approved light up South End RESOLVED to ask EDC for the current detailed health and safety specifications In 2014, CCC had considered replacement of light number two outside South View, but postponed a decision due to the proposed new houses (CCC might provide lighting). RESOLVED to follow up with CCC to see if any footway lights are planned.	SL SL
089/18/19	4.5 Progress on Shared Heritage Lottery Grant We are waiting for a quotation from the dry stone waller, but due to illness this has not been forthcoming. The Chairman of the Hall Committee will see if any others are available.	
090/18/19	4.6 Bacon Buttie Morning at the Hall on 26th January Event to celebrate village volunteers during National Village Hall Week. PC agree to pay for refreshments. PG and AG will man the stall. The new web-site will be displayed on a laptop, along with picture of dry stone wall bench, and footpath maps.	
091/18/19	4.7 Defibrillator light outside Hall RESOLVED that the PC will give a donation of £100 towards the hall to pay for installation.	
092/18/19	4.8 Verge outside Lambert Close SL requested Atkinsons to repair the damage to the verge but had no response. No further action	
093/18/19	4.9 Highways England plans for safety measures on A66 (Penrith to Brough) The full safety study report is not yet available, but HE has released the proposed plan for a deceleration lane at the Bolton Road End junction heading west. Funding has not yet been secured for any works and land will have to be purchased, so this is likely to take at least a couple of years. New signage to Bolton/Cliburn turn off (heading westwards) is on order.	
ITEM 5 094/18/19	PUBLIC FORUM A resident has approached Highways England with suggestions for a cycle path to link Crackenthorpe with Bolton Road End junction. HE is to include cycle paths in their plans, it is understood that funds are already available..	
ITEM 6 095/18/19	NEW BUSINESS 6.1 Footpath Survey CCC has just completed the survey in Bolton. The report will be sent in the next couple of days. The only area of concern is	

	<p>bridleway 308003 (running SSW from Luz Beck, which carries a stream that needs ditching. Funds may be available under the Rights of Way Improvement Plan which requires matched funding, but cooperation of the landowner will be necessary. RESOLVED to identify ownership of the bridleway RESOLVED to share report with Bolton Wanderers and Strollers, to see if there is any interest in developing a project.</p>	<p>RB SL</p>
096/18/19	<p>6.2 Date for Annual Litter Pick PG suggested 23/24th March RESOLVED to liaise with Bolton in Bloom committee</p>	PG
097/18/19	<p>6.3 To agree Bolton Parish priorities to submit to Eden Community Development Team RESOLVED to resubmit those already sent to CCC via NH</p>	SL
ITEM 7	PLANNING MATTERS	
098/18/19	<p>No new submissions</p> <p>18/0629 - land to the north east of Lyvennet bridge, outstanding reserved matters approved</p>	
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS	
099/18/19	<p>8.1 Bank Accounts 4 January 2019 Business current account: £ 50.00 Business saving account: £ 5,767.60 Community (project) account: £ 6,048.11</p> <p>Breakdown of Project funds: Playpark - £2,044.27 (to be recouped when CWMET funds are released) Bolton in Bloom £ 280.10 Bonfire night £1,912.28 Shared Heritage lottery fund £6,800.00 The audited bank reconciliation for 3rd Quarter was presented and accepted by the PC RESOLVED to accept accounts and reconciliation</p>	
100/18/19	<p>8.2 To review expenditure against budget See accompanying table. Predicted surplus in March 2019 is approximately £4900</p>	
101/18/19	<p>8.3 To approve salary rise for Clerk RESOLVED to approve salary rise from £2832.77 to £2906.75 per annum as per NALC circular 14th December 2018 (SC 19 to SC20, 275 hours)</p>	
102/18/19	<p>8.4 To agree on approve precept request 2019/20 See attached considerations and calculations RESOLVED to request a precept of £6,750 for 2019/20.</p>	SL
ITEM 9	COUNCILLORS MATTERS	
	None	
ITEM 11	CONFIRM DATE OF NEXT MEETING	
103/18/19	RESOLVED that the next Parish Council meeting will be on Wednesday 6th March	

Signed as correct

Peter Griffiths, Chairman

Date

Expenditure against budget 2018-19							Proposed Budget 2019-20
	Budget	Exp up to end Jan 19	Predicted further spend	predicted total spend	Predicted balance end 2018/19	(see notes below)	
	18-19						
Clerk salary	2,833.00	2477.22	519.32	2996.54	-163.54	3,000.00	
office Expense	200.00	375.87	0.00	375.87	-175.87	250.00	
Audit	0.00	0.00	0.00	0.00	0.00	200.00	
CALC subs	170.00	165.00	0.00	165.00	5.00	140.00	
Insurance	400.00	421.97	0.00	421.97	-21.97	460.00	
Fellrunner	200.00	200.00	0.00	200.00	0.00	200.00	
Grass cutting	2,300.00	2,662.10	0.00	2662.10	-362.10	2,300.00	
Celebrations	100.00	0.00	60.00	60.00	40.00	100.00	
training	200.00	159.00	35.00	194.00	6.00	200.00	
meetings	160.00	110.00	22.00	132.00	28.00	160.00	
Election	0.00	0.00	0.00	0.00	0.00	120.00	
Maintenance	300.00	242.91	0.00	242.91	57.09	300.00	
B in B	200.00	67.95	130.00	197.95	2.05	100.00	
Contingency	0.00	1402.62	0.00	1402.62	-1,402.62		
	7,063.00	8,284.64		9,050.96	-1,987.96		
Footway lights	1,210.00	837.36	0.00	837.36	372.64	200.00	
	8,273.00	9,122.00	766.32	9,888.32	-1,615.32	7,730.00	

Surplus 1st April 2018:	3403.77
Total income 18-19 (incl grants)	9944.20
Total funds available 18/19	13347.97
Total predicted expenditure	9888.32
Predicted surplus 31st March 19	3459.65

Notes about 2019/20 budget:

Clerks salary: salary rise to next pay scale, no change in hours (275 hours) from £ 2,832.77 to £2,906.75 per year

Office expenses - increase due to web-site subs & data protection fee

Audit: Total income for 2018-19 (i.e. including grants) exceeded £25,000 therefore we will have to undergo an external "routine annual assurance review" that will cost £200

CALC sub has decreased due to revised formula

Insurance: cost increased due to footlights

Grass cutting - cost same, Memorial Hall contributes £400 towards cost.

Election (District & Parish councillors): minimum obligatory contribution to costs - might be more if parish seats contested

Bolton in Bloom: PS recommends contribution is reduced to £100 as the village is not entering the Cumbria in Bloom competition

Footways lights No allocation previously included in the precept. Next years grant from EDC will be £908. The last grant towards footway lights will be 2021/22. From then on the PC will have to pay from the precept. We do not yet know what the eventual total cost will

be (LED lights- less maintenance/supply cost, maybe not all 10 lights). In 2022/23 we will also have to pay for the play area (annual inspection, grass cutting, repairs - ? £450).

Discussion about the precept

We have been advised to increase the precept gradually in advance of taking full responsibility for the footlights & play park, to avoid a sudden large increase in Council tax on 2022/23. The precept last year was £6,500. A Band D property paid £32.75 towards Parish costs.

The following table shows the Band D contributions for three different precepts for 2019/20 (compared with last years).

Alternative scenarios

Predicted surplus 31st March 19	3459.65	3459.65	3459.65
VAT reclaim due	859.34	859.34	859.34
grant for footlights	908.00	908.00	908.00
add precept	6500.00	6750.00	7000.00
	11726.99	11976.99	12226.99
estimated expenditure	7730.00	7730.00	7730.00
estimated surplus	3996.99	4246.99	4496.99

	2018-19	2019-20	2019-20	2019-20
Precept	6500.00	6500.00	6750.00	7000.00
Council Tax base	198.49	202.29	202.29	202.29
Band D property	32.75	32.13	33.37	34.60