

Minutes of the Meeting of Bolton Parish Council

Monday 16th March 2020, 7.30pm in Bolton Memorial Hall

Present: Peter Griffiths (PG) Chairman, Roger Bird (RB) Vice Chairman
Councillors: Alan Green (AG), Laura Hall (LH), Peter Smith (PS), Martyn Worrall

In attendance District Councillor Joan Raine (JR), Parish Clerk Shelagh Leyland (SL), and 7 members of the public.

The Chairman welcomed everyone. In view of the fast-changing situation concerning the Covid-19 pandemic, and the long agenda, it was agreed that some of the less urgent agenda items will be deferred.

ITEM 1	APOLOGIES FOR ABSENCE	
117/19/20	Sheila Summerscales and Neil Hughes (reasons given)	
	DECLARATIONS OF INTEREST	
	None	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE PARISH COUNCIL MEETING OF 20th January 2020	
118/19/20	RESOLVED that the minutes of the Parish Council Meeting on 20 th January 2020 be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY and DISTRICT COUNCILLOR REPORTS	
119/19/20	DISTRICT COUNCILLOR'S REPORT: JR: The Scrutiny Committee has reviewed arrangements for refuse collection and re-cycling prior to re-tendering the contracts on 2022. This includes collection of food waste which will be a statutory requirement from 2023. It is likely that wheelie bins will be introduced for the majority of household. The report has not yet gone to Full Committee. Scrutiny is also reviewing the value of members attending the meetings of outside bodies. A consultant has been contracted to advise on the most appropriate way to deliver leisure centre services. RESOLVED to accept the report of JR	
ITEM 4	PARISH COUNCIL REPORTS	
120/19/20	4.1 Feedback from Hall Committee SS submitted a written report. A new Chairman and Booking Secretary were elected at the AGM. The Hall Committee has signed the playpark adoption agreement with EDC. The governing document will be reviewed and updated. SS indicated that she wishes to remain as a PC representative, and not become a full member of the Hall Committee. The remainder of the report is covered in agenda items. RESOLVED to accept the report of SS	
121/19/20	4.2 Update on Hall Development Project The draft architectural plans were well received at the community consultation, and elicited a very positive pre-application response from EDC. The plans will be submitted for full planning permission after ratification by the Hall Committee. If the PC submits the Planning Application on behalf of the Hall the application fee of £1848 will be halved to £924. Sports England is an important potential funder: the application would need to be supported by a Sports Development Plan. LH suggested that the PE teacher at the school be approached for assistance Local fundraising will be hampered for the next few months by Covid 19	

	<p>RESOLVED that the PC agrees to submit the planning application on behalf of the Memorial Hall (which will pay the fee)..</p> <p>SL to follow up with school concerning Sports Development Plan</p>	SL
122/19/20	<p>4.3 Parish VE75 day celebrations 8th May 2020</p> <p>Plans are in the air due to the Covid 19 pandemic. We await national developments. No further expenditure will be incurred for the moment. (Note: subsequently postponed)</p>	
123/19/20	<p>4.4 Bolton Educational Trust Fund update</p> <p>Grants:</p> <p>Two Primary School projects have been approved to date:</p> <ul style="list-style-type: none"> the Mile-a-Day track (approx. £3645), which is already being well used although not completed due to weather, invoice not yet received donation towards Early Years Equipment (£3025), again much appreciated <p>Two further proposals have been submitted:</p> <ul style="list-style-type: none"> a projector, screen and associated equipment (£1503 exc VAT) a wall-mounted interactive TV (cost £2146.42, donation requested depending on balance of available funds) <p>RESOLVED to approve both new projects</p>	
124/19/20	<p>Future of the Fund</p> <p>The Charity Commission has confirmed that the PC has authority to pass a resolution to spend the permanent endowment in furtherance of the charity's objects, without the need for the Commission's authority. Once all funds are spent, the charity will cease to exist. As the charity has already been removed from the Register of Charities, the Commission does not need to be informed when the charity is closed. A record will be kept of the resolution to use all of the permanent endowment and close the charity, together with a final accounting record of how those funds have been used.</p> <p>RESOLVED to use the permanent endowment funds in line with the Funds objectives and close the charity when the funds are fully expended.</p>	
125/19/20	<p>Future projects to be considered for funding</p> <p>RESOLVED to also consider project proposals for post-primary children, as long as they demonstrate a lasting collective benefit. The community to be informed.</p>	SL
126/19/20	<p>4.5 Repair of pinfold wall</p> <p>Keith Hogg has offered to repair this for no charge</p>	
127/19/20	<p>4.6 To confirm date for litter pick (19th April)</p> <p>RESOLVED to schedule the litter pick for 19th April, subject to any Covid 19 restriction. PG to access equipment, SL to communicate</p>	PG
ITEM 5 128/19/20	<p>PUBLIC FORUM</p> <p>Bolton Support Group</p> <p>A group of residents and local tradesmen are developing a volunteer Support Group to coordinate assistance to parish residents in the event of local disasters, utilities breakdowns, quarantines etc. A meeting of local volunteers is scheduled on Thursday to develop the idea further. SL to photocopy A3 maps of households in the parish.</p> <p>The PC commends the initiative of the group and will support the initiative in whatever way is possible</p>	

129/19/20	Community Speedwatch (CSW) At a recent meeting of the Bolton CSW team, the police reported that the Bolton scheme has one of the highest recordings of speeding offences in the county. The previous coordinator is leaving the village, but in view of this, the team has decided to continue, with a new coordinator. More volunteers to be sought. The CSW speed recordings do not tally with the CCC Highways recent speeding report. The conflicting reports will be followed up with CCC Highways. PC to request police to mount radar checks on the Bolton-Cliburn road during the Temple Sowerby Bypass resurfacing works planned for June-July. AG to consider use of SID during the works	SL
ITEM 6	NEW BUSINESS	
130/19/20	6.1 To discuss applying for a Public Works Loan (PWL) to support the Hall Development project, and mechanisms to confirm community support for the necessary precept increase It is highly likely that the PC will need to take out a PWL to support this project. The size of loan requested (and hence the increase in precept) will depend on the shortfall after local fundraising and grant awards. It is therefore too early to consult the community. RESOLVED to support the idea of a PWL in principle, and the PC will seek further information. Community consultation will be organised when the required amount is determined	SL
131/19/20	6.2 To discuss the proposal for the PC to take responsibility for a pump track on the Memorial Field The community consultation in January showed overwhelming support for a family-friendly pump track to promote health and the vitality of the village. The Hall Committee has agreed that an unused part of the recreation field can be used, on condition the PC takes full responsibility for construction, insurance and maintenance. The latter would be on the same basis as, and integrated into, the proposed agreement for maintaining and insuring the play park, when responsibility is devolved from EDC in 2022. SS indicated by email that she is opposed to the track, and AG and PS were unable to accept the Hall's T&Cs as currently worded. RESOLVED that the wording be revised and circulated, the results of a PC email vote will be accepted, and formally recorded at the next PC meeting.	SL/ PG
132/19/20	6.3 To discuss options to improve lighting at the far end of North End A resident has requested the PC to consider the need for better footway lighting at the far end of North End. The only street light is a sodium one outside Bolton Hall. However, it was not approved for replacement with an LED light by EDC, and will be removed when it no longer works or is on dangerous condition: this decision was made before the four new houses were approved. RESOLVED to find out why the light was not approved (? technical reason, in which case it can't be replaced with an LED light) & explore alternatives such as supporting the cost of an external movement-sensitive light on one of the houses.	SL/ PS
133/19/20	6.4 To discuss possible PC support for the Trees Community Project Deferred	
134/19/20	6.5 To decide whether to participate in the Local Council Award Scheme Deferred	
135/19/20	6.6 To discuss repair, replacement or disposal of the notice board by the old petrol pumps. RESOLVED to seek a grant to replace the board with a recycled plastic one	SL

136/19/20	6.7 To inform about the upcoming roadworks on the A66 The latest dates for this work are 14th June – 31 st July. See minute 129/19/20. Appleby By-Pass work scheduled for August	
137/19/20	6.8 To discuss and agree on speakers or presentations at Annual Parish Meeting in May RESOLVED to request the Crosby Ravensworth Tree Project to give a presentation, coupled with a presentation from a local resident campaigning for an environmentally friendly approach to pesticide & herbicide use by Cumbrian Town and Parish councils.	SL
ITEM 7	PLANNING MATTERS	
138/19/20	20/0132 – Site Adjacent to Marmion , Bolton, Appleby-In-Westmorland, CA16 6AW – Variation of Condition No. 2 (plans compliance) in respect of design and layout attached to approval 12/0141 Those of you who responded had no objection, I have informed EDC accordingly. 19/0869 Retention of toilet facility: Methodist Chapel Bolton The Planning Officer recommends approval, but because of the PC objection it goes to the Planning Committee on 16 April 2020. AG will attend. EDC informed	
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS	
139/19/20	8.1 To review and accept current bank account balances Balance as of end February 20 Business Current Account 50276162 50.00 Business Savings Account 60834513 4,286.68 Community Account (project) 03750396 <u>27,850.17</u> 32,186.85 Breakdown of project account Bolton in Bloom 987.55 Fireworks night 1987.76 Playpark - 9.99 Shared heritage lottery fund 90.57 Bolton Educational Trust 23,994.28 VE75 day <u>800.00</u> 27,850.17	
140/19/20	8.2 To review expenditure against budget 2019/20 Within budget - see table	
141/19/20	8.3 To Approve Expenditures Precept account: S Leyland, <i>Salary Feb/March</i> 400.00 <i>Reimbursement weedkiller for verges</i> 19.34 419.34 HMRC, PAYE Jan – March 2020 150.00 Low Howgill Ltd, supplies for Village Hall day, January 25th 52.88 Bolton Memorial Hall, hire for meeting 22.00 Project account S Leyland: <i>Reimbursement wool for poppies (VE75)</i> 12.00 <i>VE75 memorabilia pack</i> 20.75 32.75 Cumbria County Council (for school): (Retrospective) 3,025.00 donation towards early Learning equipment (BEFT) System IT Ltd , projector and screen etc for school (BEFT) 1,803.64	

ITEM 9	COUNCILLORS MATTERS None	
ITEM 10	CONFIRM DATE OF NEXT MEETING	
116/19/20	RESOLVED that the Annual Parish and the Annual Parish Council meeting will be on Monday 18 th May 2020, Covid 19 permitting	

Signed as correct

Peter Griffiths, Chairman

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