

Minutes of the Meeting of Bolton Parish Council

Monday 20th September 2021, 7.30pm in Bolton Memorial Hall

Present: Roger Bird (RB), Chairman

Councillors: Vice Chairman Peter Griffiths (PG), Peter Smith (PS),

New co-opted councillor Susan Simpson (SS)

In attendance County Councillor Neil Hughes (Nh), District Councillor Joan Raine (JR), Parish Clerk Shelagh Leyland (SL), and 4 members of the public.

ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE	
046/21/22	The Chairman welcomed everyone, including the new councillor (see item 3) and two new residents. Apologies: Walter Head, reason given	
	DECLARATIONS OF INTEREST	
047/21/22	None)	
ITEM 2	Co-option of New Councillor	
	In the absence of a request for election, Susan Simpson has volunteered to join the Parish Council. RESOLVED to co-opt Susan onto the Council. Acceptance of Office signed. Register of Interests to be completed and forwarded to EDC	SS/ SL
ITEM 3	TO ACCEPT AND AUTHORISE THE MINUTES OF THE REMOTE PARISH COUNCIL MEETING OF 19th July 2021	
048/21/22	RESOLVED that the minutes of the Parish Council Meeting on 19 th July be confirmed as a true record and signed by the Chairman	
ITEM 4	COUNTY AND DISTRICT COUNCILLOR REPORTS	
049/21/22	NH: Elections for the two new unitary Councils (east and west Cumbria) are scheduled for May 2022. The government has not yet been decided how many councillors there will be per division/ward. Each of the new authorities will decide on their own governance arrangements. There is general agreement that services (plus funds) can be devolved to parish councils if the individual PC wishes. NH has expressed his dissatisfaction with the level of communication from the new Primary Care Network (formerly the Integrated Care Communities) to the general public. This is maybe one reason why GP satisfaction has slumped in Cumbria. Social care in Cumbria is on a knife edge due to inadequate funding and staff shortages (exacerbated by vaccine refusers). A plea is being made for voluntary organisations or even families to help out.	
50/21/22	JR: interviews for a new CEO took place remotely: the former CEO of Allerdale has been chosen, subject to Council approval. The devolution of services scrutiny review was delayed due to staff sickness and starts tomorrow. A report is expected on 14 th October, hopefully in time for PCs to set their precepts. The four electric charging points that were to be installed in Appleby Broad Close car park might not now go ahead due to the extra cost of a new substation. JR will follow up at next meeting. EDC have to pay legal costs after the inspector reversed a Planning Committee decision to refuse permission for a large affordable housing estate. The builders do not now have to contribute to education costs.	

	RESOLVED to accept the reports of JR and NH.	
ITEM 5	COUNCILLOR REPORTS	
051/21/22	<p>5.1 Up-date on the Pump Track (SL) Sports England (SE) has objected to the siting of the pump track as it encroaches on what they consider to be potential pitch space on the playing field. Velosolution's planner is dealing with their concerns. It has been suggested that the existing football pitch at Eden Grove could be offered as an alternative pitch site. RESOLVED to follow this up with the planner & SE. SE has also objected to the perimeter path which was constructed without planning permission on the advice of EDC at the time (this issue has been referred to the enforcement team). Infiltration tests have confirmed that soakaways are not a feasible drainage option. A keen "rider" has offered to do a drainage design at a reasonable price (later confirmed as £500, but this won't be contracted until permission has been granted). We have received a grant of £5000 from CCC and £10,000 from the National Lottery for the gazebo, but this cannot be ordered until the site of the track is confirmed. The price is going up everyday. The Woodland Trust will provide free native hedging.</p>	SL
052/21/22	<p>5.2 Update on the Hall Development Project The revised plans were submitted to EDC on 4th September. No decision made received.</p>	
053/21/22	<p>5.3 Update on street lights <u>Replacement of sodium heads</u>, North End and Chapel St: Still no response from project officer at ENW. Revised quote now expired. <u>New light in vicinity of Methodist Chapel</u>: After discussion with several lighting companies and electricians, the best option appears to be a dusk to dawn floodlight on the front of the Methodist Chapel. Awaiting response from the Circuit.</p>	
054/21/22	<p>5.4 Application for BEFT grant No quotes yet received from the school</p>	
055/21/22	<p>5.5 A66 dualling issues National Highways says that there are "safety issues" with a junction at the Long Marton turn off. They have apparently found an important Roman monument on the route of the originally proposed dualled A66 route. A hard copy of the documents has been requested to share at the Exchange. RESOLVED to encourage councillors and residents to attend one of the consultation sessions, and the PC to subsequently submit a formal response.</p>	SL
ITEM 6	NEW BUSINESS	
056/21/22	<p>6.1 To discuss bonfire night event The BFA are keen for this to go ahead. The PC agree as long as a member of the Hall Committee is on the organising group. RESOLVED to request representation from the Hall Committee and seek volunteers.</p>	
057/21/22	<p>6.2 Maintenance of defibrillator The buttons on the cabinet need lubricating. The appropriate lubricant has been provided to the resident responsible for the Defib.</p>	L
ITEM 7	PUBLIC FORUM	
058/21/22	<p>There have been further complaints about dog poo. A suggestion is to circle it with pink spray paint to make walkers more aware of the problem. The problem is often worse during the dark nights of winter.</p>	SL

059/21/22	A provisional Tree Preservation Order (TPO) was issued on all trees at Eden Grove on 11 May this year, but new residents at Eden Grove have been told that there is none. SL to contact developer. SL to remind EDC to make the order permanent before it relapses on 11 th November	SL SL						
060/21/22	Delivery vans are having difficulty finding the holiday let beside the pub. SL to contact owner to suggest visitors use What3words.	SL						
061/21/22	Holiday visitors are also having problems finding their flats at the Eden Grove development SL to suggest developer puts a map of the buildings at the entrance	SL						
ITEM 8	PLANNING MATTERS							
062/21/22	<u>Decisions pending:</u> <ul style="list-style-type: none">21/0508 Pump TrackResubmission of hall extension & car park <u>New Application:</u> 21/0796 –Laurel Mount, Bolton – Removal of condition 8 (estate road construction), attached to approval 15/0728 It is not clear whether the footpath is to be constructed or not. RESOLVED SL to clarify with EDC	SL						
ITEM 9	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS							
063/21/22	9.1 To receive Completion of Audit report and approve payment of fee RESOLVED to accept and approve Completion of Audit report and publish all relevant documents as required on the web-site							
064/21/22	9.2 Balance as of 31 August 21 <table><tr><td>Business Current Account 50276162</td><td>50.00</td></tr><tr><td>Business Savings Account 60834513</td><td>24,422.12 **</td></tr><tr><td>Community Account (project) 03750396</td><td>12,188.10</td></tr></table> <div>£ 15,000 to be transferred to project account for gazebo</div> <div>Bank reconciliation for Q1 see Appendix 1</div>	Business Current Account 50276162	50.00	Business Savings Account 60834513	24,422.12 **	Community Account (project) 03750396	12,188.10	
Business Current Account 50276162	50.00							
Business Savings Account 60834513	24,422.12 **							
Community Account (project) 03750396	12,188.10							
065/21/22	9.3 To review expenditure against budget See Appendix 2							
066/21/22	9.4 To Approve Expenditures RESOLVED to pay audit fee from Bolton Education Trust Fund Precept account Retrospective: J Hastwell Reimbursement paint for benches £ 48.00 (The cheque issue on 19 July to John Hastwell for paint was never received by the bank and has not been debited, another cheque was issued) S. Leyland Salary Aug/Sept £414.40 Reimbursement daffodil bulbs £ 36.85 £ 450.25 Epson Ink Direct debit £ 9.99 Bolton Memorial Hall hire Sept 20 £ 22.00 HMRC PAYE Q2 £ 155.40 Courtfield ATV repair strimmer fuel pipe £ 20.00 Project Account PFK Audit fee (BEFT) £240.0							

ITEM 10 067/21/22	COUNCILLORS MATTERS None	.
ITEM 11 068/21/22	CONFIRM DATE OF NEXT MEETING RESOLVED that the next PC meeting will be on Monday 15 th November.	

Signed as correct

Roger Bird , Chairman

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BOLTON PARISH COUNCIL

Bank reconciliation 2021-22 Q1 (Apr – June)		
Prepared by Shelagh Leyland, Clerk and Responsible Financial Officer		
19th July 2021		
Balance as of 31st March 2021		
Business Current Account 50276162	50.00	
Business Savings Account 60834513	3871.79	
Community Account (project) 03750396	8748.00	
		12669.79
Unpresented cheques	0.00	
Net Balance		12669.79
Balance as of 2 July 2021		
Business Current Account 50276162	40.01	
Business Savings Account 60834513	11525.89	
Community Account (project) 03750396	12447.10	
		24013.00
Unpresented cheques	0.00	
Net Balance		24013.00
Reconciliation of net balance with receipts and payments		
Opening balance	12669.79	
Add receipts	12574.88	
Less payments	1231.67	
		24013.00

Reconciled from 1 Apr - 2 July 2021

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Date.....

RECEIPTS Q1				
PRECEPT ACCOUNT 50276162				
15-Apr		HMRC VAT return	3799.65	
30-Apr		EDC	8075.00	
BUSINESS ACCOUNT 608834513				
7-Jun-21		interest	0.23	
PROJECT ACCOUNT 03750396				
7-Apr-21		BPB service Centrl (PT)	200.00	
8-Apr-21		O3 (PT)	250.00	
22-Apr-21		Eden Commercials (PT)	250.00	
		total Q1	12574.88	
PAYMENTS Q1				
PRECEPT ACCOUNT 50276162			Amount	cheque no
18-May-21	S Leyland	Salary April/May	414.40	
		Reimbursement wildflower plugs	48.49	
		Reimbursement printer cartridge	12.13	
		Reimbursement printer cartridges	52.27	100509
	CALC	subscription	156.21	
		training	20.00	100510
	Bolton mem Hall	Hire 17 May	22.00	100511
21-May-21	ICO		35.00	DD
25-May-21	Epson	printer ink	9.99	DD
2-Jun-21	BHIB	Insurance	451.19	100512
24-Jun-21	Epson	printer ink	9.99	DD
		Subtotal	1231.67	
PROJECT ACCOUNT 03750396				
			0.00	
		Subtotal	0.00	
		TOTAL EXPENDITURE Q1	1231.67	

20th September 2021

Expenditure against budget 2021 - 22				
		+grants etc	exp to date*	Balance
Clerk salary	3200.00		1646.00	1554.00
office Expense	250.00		149.35	100.65
Audit	0.00		0.00	0.00
CALC subs	160.00		156.21	3.79
Insurance	735.00		451.00	284.00
Fellrunner	275.00		0.00	275.00
Grass cutting	2500.00		1434.00	1066.00
Celebrations	150.00		0.00	150.00
training	100.00		20.00	80.00
meetings	160.00		66.00	94.00
Election	0.00		0.00	0.00
Maintenance	350.00		48.00	302.00
B in B	100.00		85.34	14.66
Contingency	500.00		0.00	500.00
Footway lights	500.00	303.00	0.00	803.00
	8980.00		4055.90	4924.10

* expenditure including payments of 20 September

PROJECT ACCOUNT

Bolton in Bloom	725.61
Bonfire night	2200.68
Pump track	3101.80
SHLF	702.57
Bolton Education trust	4344.36
VE75	267.25
Willows trust	125.02
Gazebo	15,000.00