

**Minutes of the Meeting of Bolton Parish Council**  
**Monday 18<sup>th</sup> September 2023, 7.30pm in Bolton Memorial Hall**

**Present:** Roger Bird (RB), Chairman

Councillors: Vice Chairman Peter Griffiths (PG), Martin Fagan (MF), Walter Head, Jessica Scott (JS), Susan Simpson (SS), Peter Smith (PS),

**In attendance** W&F Unitary Councillor Neil McCall (NMCC), Parish Clerk Shelagh Leyland (SL), and two members of the public

<b>ITEM 1</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>	
038/23/24	The Chairman welcomed everyone Apologies: none	
	<b>DECLARATIONS OF INTEREST</b>	
	None	
<b>ITEM 2</b>	<b>TO ACCEPT AND AUTHORISE THE MINUTES OF THE PARISH COUNCIL MEETING 17<sup>th</sup> July 2023</b>	
039/23/24	<b>RESOLVED</b> that the minutes of the Parish Council Meeting on 17 <sup>th</sup> July 2023 be confirmed as a true record and signed by the Chairman.	
<b>ITEM 3</b>	<b>UNITARY COUNCILLOR REPORT</b>	
040/23/24  041/23/24	NMcC: Westmorland and Furness Council (WFC) has agreed the policy and criteria for the introduction of 20mph limits and zones where appropriate, following consultation with local communities. Locality Boards will make the final decision. The modality of the community consultation process has not yet been defined. NMcC was requested to try to find out the timing for resurfacing/pothole filling of the Bolton - Cliburn road (road damage has already been marked with white paint).	
<b>ITEM 4</b>	<b>COUNCILLOR REPORTS</b>	
042/23/24	<b>4.1 Up-date on the Hall Extension/car park project</b> The next stage is tarmacking the access road to the neighbouring cottages and laying the drainage for the extension. No further grants have been applied for, and it is unlikely that any work will start before May/June next year. The recent fund raising ceilidh was a great success raising over £250 for the Hall fund, thanks to MF for organising.	
043/23/24	<b>4.2 Big Bike Revival grant</b> Helm Winds was approached with a view to running bike repair workshops in Bolton. They already have the grant and offered to run some for free in Bolton, so there was no need for Bolton to apply. Unfortunately there was hardly any interest and the workshops were therefore run at their Appleby site.	
044/23/24  045/23/24	<b>4.3 Reinstating Historic Rights of Way</b> A resident who is a member of the local walking group followed this up with the Countryside Access team. It is a protracted, legally complex process. Amongst other steps, there is a need to prove, through witness statements or documents, that the route has been/is being used by the public. The resident will persevere with enquiries. <b>Ford crossing</b> – establishing a way to cross the ford over the Eden would be the most straightforward way to create a circular walking route. WFC does not have the funds for a bridge, and no source of grants has been identified. Eden Rivers Trust confirmed that building bridges is not part of their project remit, and anyway would be too expensive, legally complex (being an SSRI) and time consuming. <b>RESOLVED</b> to ask WFC if stepping stones could be a solution.	SL

046/23/24	<p><b>4.4 Field drainage</b></p> <p>SL reported that during the torrential rain last week, water was surging through a spring just beyond the oak trees, running down towards the stile and turning right into the ditch. There was no water coming from the pump track.</p> <p>The general problem of blocked drains in the village was discussed (some properties were flooded and manhole covers dislodged by the force of surface water). A resident has suggested setting up a Local Resilience Forum, liaising with the Appleby Flood team, to identify actions to limit flood damage and support the community (MF suggested local storage of sand bags). He is willing to take the lead.</p> <p><b>RESOLVED</b> to fully support any such initiative, SL to follow up</p>	SL
047/23/24	<p><b>4.5 BEFT grants to the school and nursery</b></p> <p>The school and nursery have expressed their appreciation of the grants.</p> <p><b>RESOLVED</b> the fund is now exhausted and formally closed</p>	
<b>ITEM 5</b>	<b>NEW BUSINESS</b>	
048/23/24	<p><b>5.1 Possible extra grass cutting on the pump track and field</b></p> <p>Pump Track - there is a huge amount of nettles and thistles that need to be cut down and removed. We cannot rely on volunteers to do this. There are funds in the pump track project account to cover the cost.</p> <p><b>RESOLVED</b> to ask Mark Hill for a quotation</p>	SL
049/23/24	<p>Field: Bolton in Bloom has requested that further areas of the field be cut, but the area has not been defined.</p> <p><b>RESOLVED</b> to request the Chairman of Bolton in Bloom to identify the area to be cut, prior to discussion by the Hall Trustees.</p>	WH
050/23/24	<p><b>5.2 To discuss a possible 20mph limit through the village</b></p> <p>See minute 040/23/24.</p> <p>RB reiterated that clarity is needed on the community consultation process</p>	
051/23/24	<p><b>5.3 Bonfire night</b></p> <p><b>RESOLVED</b> that the PC again supports the annual Bonfire and Firework night, scheduled for Saturday 4<sup>th</sup> November. SL to call planning meeting</p>	SL
052/23/24	<p><b>5.4 Land for Biodiversity Gain</b></p> <p>A Cumbrian group comprising Cumberland Council, The Lake District National Park Authority, Westmorland and Furness Council, and The Yorkshire Dales National Park Authority are inviting submissions of interest on land that could deliver Biodiversity Net Gain or habitat restoration through a change in land use or management. This is a public call for sites meaning that anyone who owns, or has an interest in land, can put sites forward for consideration before 17th October. SL has passed on the information to the Bolton Willows Trust, but not had a response.</p> <p><b>RESOLVED</b> to ask the Bolton Willows Trust if they are interested in participating.</p>	RB
053/23/24	<p><b>5.5 80<sup>th</sup> Anniversary D Day, 6<sup>th</sup> June 2024</b></p> <p>The national celebrations include:</p> <ul style="list-style-type: none"> <li>• Schools reading a poem at 11am</li> <li>• Lighting a beacon and reading an International Tribute at 9.30pm</li> <li>• Celebrating national Fish and Chip Day</li> </ul> <p>It was suggested that this could be an opportunity to raise funds for the village hall, for example by having a fish and chip supper (provided by one of the local mobile vans) and a party in the hall.</p> <p>No conclusion was reached about whether to register the Councils involvement</p> <p><b>RESOLVED</b> WH to discuss with Hall Trustees &amp; explore community support for such an event</p>	WH

<b>ITEM 6</b> 054/23/24	<b>PUBLIC FORUM</b> The resident who coordinates deployment of the SID reported that it has not been returned from Great Asby. SL to follow up	SL																		
<b>ITEM 7</b> 055/23/24	<b>PLANNING MATTERS</b> <u>Approved</u> 23/0511: Brentwood, replacement of conservatory with single storey extension 23/0359, Single storey rear extension, Gargate House (PC no objection) 23/0310: Cross Rigg Farm, extension of slurry store <u>Pending decision</u> 22/0199 & 22/0200. Cross Rigg Hall, hotel & spa etc – on hold due to nutrient neutrality regulations 22/0941 Bolton Memorial Hall, variation of conditions (WFC still not processed deviation of footpath request) 23/0405 Double garage Wayside <u>New applications</u> 22/0484 Broad Oaks extension: revised design. The PC has no objection in principle to the extension, but it is concerned about both surface and foul water drainage in view of the topography and recent flooding on the property site and adjacent field. Existing drainage of foul water is to a septic tank, and surface water to a soakaway. The PC suggested that percolation tests be requested to ascertain if the soakaway is feasible. The applicant assured the PC that a new soakaway would be constructed for the extension, but that the current septic tank would be adequate as there would be no additional load.																			
<b>ITEM 8</b>	<b>TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS</b>																			
056/22/23	<b>8.1 To review and accept current bank account balances</b>  <b>Bank balance</b> 18th September (excluding today's payments) Business savings account 60834513 £ 9,969.65 Current Account 50276162 £ 50.00 Project account 03750396 £ 6,174.58 (minus uncashed cheque for £306)																			
057/22/23	<b>8.2 Payments to be authorised:</b>  Precept: <table><tr><td>S Leyland</td><td>Salary Aug/Sept</td><td>466.86</td></tr><tr><td>Bolton Memorial Hall</td><td>Hall hire</td><td>25.00</td></tr><tr><td>HMRC</td><td>PAYE Q2</td><td>174.90</td></tr><tr><td>HMRC</td><td>Overdue PAYE payments</td><td>145.97</td></tr></table> Project <table><tr><td>S Leyland</td><td>reimburse daffodils (B in B)</td><td>122.91</td></tr><tr><td>Fiona Shoesmith</td><td>reimburse plants car park and pinfold (environment grant)</td><td>94.96</td></tr></table> <b>RESOLVED</b> to authorise payments	S Leyland	Salary Aug/Sept	466.86	Bolton Memorial Hall	Hall hire	25.00	HMRC	PAYE Q2	174.90	HMRC	Overdue PAYE payments	145.97	S Leyland	reimburse daffodils (B in B)	122.91	Fiona Shoesmith	reimburse plants car park and pinfold (environment grant)	94.96	
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058/23/24	<b>8.3 Payments against budget</b>  <table><tr><th colspan="4">Payments vs budget 2023/24 (includes today's payments)</th></tr><tr><th></th><th>Budget</th><th>exp to end Sept 23</th><th>Balance</th></tr><tr><td>Clerk salary</td><td>3795.00</td><td>1896.65</td><td>1898.35</td></tr></table>	Payments vs budget 2023/24 (includes today's payments)					Budget	exp to end Sept 23	Balance	Clerk salary	3795.00	1896.65	1898.35							
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059.23/24	office Expense	300.00	159.60	140.40	
	Audit	0.00	0.00	0.00	
	CALC subs	180.00	187.78	-7.78	
	Insurance	550.00	541.51	8.49	
	Fellrunner	400.00	0.00	400.00	
	Grass cutting	3000.00	1680.00	1320.00	
	Celebrations	300.00	0.00	300.00	
	training	100.00	0.00	100.00	
	meetings	150.00	75.00	75.00	
	Election	150.00	0.00	150.00	
	Maintenance	350.00	30.00	320.00	
	B in B	100.00	30.99	69.01	
	Footway lights	1000.00	0.00	1000.00	
	Contingency	500.00	618.00	-118.00	
		10875.00	5219.53	5655.47	
	Breakdown of project account (includes todays payments)				
	Bolton in Bloom 613.63		Bonfire 2463.60	Pump Track 2039.40	
	SHLF 419.58		BEFT 0	VE75 70.02	
	Environment 44.42				
ITEM 9	COUNCILLORS MATTERS				SL
060/23/24	PS: Eden grove development				
061/23/24	SL confirmed that the builders had abandoned the site as they had not been paid.				
062/23/24	MF: the overgrown shrubs/trees near the bridge are obscuring sight of traffic coming down the hill: SL to explore & identify owners				
	WH: the traffic signs on either side of Colby village do not tally with respect to HGV warnings. SL to photo and report to WFC				SL
ITEM 10	CONFIRM DATE OF NEXT MEETING				
063/22/23	RESOLVED that the next Parish Council meeting will be held at 7.30pm on Monday 20 <sup>th</sup> November				

Signed as correct

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Roger Bird , Chairman

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