

Minutes of the Meeting of Bolton Parish Council
Monday 17th October 2022, 7.30pm in Bolton Memorial Hall

Present: Roger Bird (RB), Chairman

Councillors: Vice Chairman Peter Griffiths (PG), Martin Fagan (MF), Walter Head (WH), Jessica Scott (JS), Susan Simpson (SS), Peter Smith (PS),

In attendance County Councillor Neil Hughes, District Councillor Joan Raine (JR), Westmorland and Furness County Councillor Lorna Baker, Parish Clerk Shelagh Leyland (SL), and five members of the public

ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE	
046/22/23	The Chairman welcomed everyone, including the new Westmorland and Furness County Councillor Lorna Baker Apologies: Westmorland and Furness County Councillor Neil McCall	
	DECLARATIONS OF INTEREST	
	WH declared an interest in item 5.2	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE PARISH COUNCIL MEETING on 18th July 2022	
047/22/23	RESOLVED that the minutes of the Parish Council Meeting on 18 th July be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY AND DISTRICT COUNCILLOR REPORTS	
048/22/23	NH: updated the PC on progress with the new Westmorland and Furness Council (W&FC). There is a budget gap, but hopefully the two tier system will deliver savings eventually. The services that cannot be disaggregated will be “hosted” by one of the new councils via legal agreements to ensure equitable service provision. The IT system needs to migrate which may cause problems with legacy information.	
049/22/23	JR: a meeting was finally arranged with CCC officers about the S106 agreements, the outcome of which will be communicated in due course. The CCC recording system is not available to EDC, but an officer has been employed to gather the information before EDC ceases to exist. Although some S106 infrastructure developments have taken place, the new schools and health centres have not been constructed, despite more than 1000 new houses having been built. There is an issue with the Leisure Centre booking arrangements, as staff do not know where abouts in the building users are.	
	RESOLVED to accept the reports of NH and JR	
ITEM 4	COUNCILLOR REPORTS	
050/22/23	4.1 Up-date on the Hall Extension/car park project (WH) Construction of the Car park is well underway, thanks to a donation of £6,000 from the Willows Trust, £6000 from two residents plus an additional £10,000 from the National Lottery Community Fund. Two further grants have been applied for to complete the construction (re-site the stone wall and tarmac the access drive. It will be officially opened on Bonfire Night. EDC has not yet approved the rerouting of the public footpath. RESOLVED to accept the report of WH	
051/22/23	4.2 Update on street lights The two sodium heads have finally been replaced with LED heads. EDC did not reply about the PC taking them over, so they still belong to EDC.	
052/22/23	4.3 Update on pavement from Eden Grove The owner failed to forward payment to CCC (for the pavement on the Eden Grove side) as requested in September. However CCC confirmed last week that the invoice is still valid if paid immediately. If it is, work will commence week of 31 st October 2022.	

	RESOLVED to request the owners to pay immediately	SL
053/22/23	4.4 Update on CCC Environment Fund Grant A grant of £2,000 was received for landscaping to mitigate the carbon footprint of the pump track and car park. Almost £1000 has been spent on native woodland bulbs and a weeping willow tree for damp area, and shrubs for landscaping the car park.	
ITEM 5	NEW BUSINESS	
054/22/23	5.1 Farm Vehicles on North End A complaint has been made to the PC about some of the farm vehicles using North End. The issues are damage to the council verges when the machinery passes a parked car/van, and dangerous driving – for example contractors driving with one hand on the steering wheel, one hand holding a phone, and children standing in the cab. It has been noted that number plates on the tractor and trailer don't always match. One vehicle knocked a wheelie bin into the air. It was noted that this problem is not confined to North End, and it is not possible to apportion blame in the absence of a photo or number plate ID. RESOLVED to write to all landowners who use/contract farm vehicles in the village and request them to a) notify the Clerk when intensive use is planned (for example silaging) so owners can be asked to keep cars off roads, and b) instruct their drivers to be more considerate	
055/22/23	5.2 Possible PC financial support for outreach Post Office in hall The outreach post office has started in the Hall for 1.5 hours every Wednesday, but they don't have the funds to pay the full rental of the hall. The shortfall is £3 per week. WH proposed, and MF seconded, that the PC make up the difference. The PC voted against the proposal by 2 votes to one (3 abstentions and WH excluded) RESOLVED not to support the proposal	
056/22/23	5.3 100th Anniversary of the Memorial Hall The Trustees are launching a raffle on bonfire night to be drawn on 16th December at a drinks and nibbles party in the Hall for Bolton residents. Old photos of the Hall are being collected for an exhibition. RESOLVED that the remaining funds from the VE75 grant (£127) be donated to the hall to support the event.	SL
057/22/23	5.4 Bonfire Night Scheduled for 5 th November in the field as usual, with insurance being covered by the Parish Council, standing operating procedures rechecked and conform with insurance requirements. The new car park will be the viewing area.	
ITEM 6 058/22/23	PUBLIC FORUM There is still a problem with cars parking so far onto pavements that they completely obstruct passage. This is particularly a problem near the school and nursery. RESOLVED to remind people to park in a driveway if possible, if not, then on the road itself.	SL
ITEM 7	PLANNING MATTERS	
059/22/23	Awaiting decision 22/0200 and 22/0199 - Cross Rigg Hall development into a Luxury Hotel and Spa. 22/0471 Stephenson's Croft, revision of design for Plot 7 22/0484 Broad Oaks extension	
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS	
060/22/23	8.1 To receive completion of audit report and approve payment of fee	

	RESOLVED to accept the Completion of Audit report and pay the fee	
061/22/23	<u>8.2 To review and accept current bank account/expenditure balances</u> Balance as of 30 Sept 2022 Business Current Account 50276162 50.00 Business Savings Account 60834513 12037.37 Community Account (project) 03750396 9687.97 Net Balance 21775.34 Project breakdown (after today's expenditure) Breakdown of project account Bolton in Bloom 730.45 Bonfire 2372.85 Pump Track 3135.43. SHLF 419.58 VE75 140.24 Environment 2000.00 BEFT 612.06 ENWL 2277.36	
062/22/23	8.2 To receive and approve bank reconciliation Q2 RESOLVED to accept bank reconciliation for Q2	
063/22/23	8.3 Payments to be authorised: <u>Precept Account 50276162</u> S Leyland: Salary Aug/Sept/Oct £645.23 Reimbursement printer £97.95 Reimbursement paper £28.21 Printer ink £41.98 £ 813.37 CALC councillor training £ 60.00 Memorial Hall Hall hire £ 25.00 HMRC PAYE Q2 £ 160.80 Project account 03750396 PKF Audit fee £360.00 S Leyland reimburse hot cups (bonfire) £39.98 reimburse plants: Roots £52.00 Simpsons nurseries £176.85 Jacksons nurseries £56.96 Wild native bulbs £329.34 Farmer gracy £31.50 Plants galore Ltd £128.74 £ 775.39 Jenkinsons Bark for car park £ 216.00	
ITEM 9	COUNCILLORS MATTERS None	.
ITEM 10	CONFIRM DATE OF NEXT MEETING	
064/22/23	RESOLVED to cancel the scheduled November meeting, next meeting January 16 th 2023	

Signed as correct

Roger Bird , Chairman

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