

Minutes of the Meeting of Bolton Parish Council

Monday 16th November, 7.30pm, held remotely on Zoom

The meeting was held remotely following NALC recommendations on PC meetings during the Covid-19 pandemic. The Public were invited to attend by requesting a link to join.

Present: Peter Griffiths (PG) Chairman,
Councillors: Vice Chairman Roger bird (RB), Alan Green (AG), Laura Hall (LH), Walter Head (WH), Peter Smith (PS)

In attendance County Councillor Neil Hughes (NH), District Councillor Joan Raine (JR), Parish Clerk Shelagh Leyland (SL), and 5 members of the public

The Chairman welcomed everyone and explained the etiquette of the remote meeting. He thanked AG for hosting and setting it up. The meeting was recorded for the purposes of minute taking, but will be deleted after 24 hours.

ITEM 1	APOLOGIES FOR ABSENCE	
77/20/21	Anne Hogg	
	DECLARATIONS OF INTEREST	
78/20/21	LH declared an interest in item 5.2 and will abstain from discussion and voting	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE REMOTE PARISH COUNCIL MEETING OF 5th October 2020	
79/20/21	Acceptance proposed by PS, seconded by LH RESOLVED that the minutes of the Parish Council Meeting on 5 th October 2020 be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY AND DISTRICT COUNCILLOR REPORTS	
80/20/21	NH: There were 50 responses to his recent residents' survey in Bolton. Top of the list was the continuation of free parking (CCC has no intention of introducing on-street parking charges in Appleby or Bolton). Additional concerns were public transport, care of the environment, Covid 19 and a local shop. NH has to nominate a new LA governor for the school, and requested suggestions. Unitary council: CCC is waiting for central government's response to CCC's suggestion of one unitary council, time frame unknown. The Districts favour two unitary councils, however the government may not offer the choice. It is feared that Eden, as a small rural district, may suffer whichever option is chosen. PCs will almost certainly have a bigger role.	
81/20/21	JR: The Council still has to agree to the proposed sharing of a CEO with Carlisle until 31 May 2021, and a deputy CEO is proposed, probably from in-house. Consultations are underway on the Strategic Housing and Economic Needs Assessment as part of the review and update of the Local Plan. The Home Improvements Agency is working towards zero carbon, the focus in the private housing sector being health, wellbeing and fuel poverty. The economic strategy is now likely to focus on recovery post Covid 19 rather than higher wages and skills gap as planned. Carbon awareness training completed. EDC is working towards a zero-carbon economy by 2030	

	<p>The new EDC headquarters, Voreda House, is to be a carbon neutral building, awaiting costing details. Other organisations have been approached the share accommodation.</p> <p>Local reform meeting planned 17th November.</p> <p>RESOLVED to accept the reports of NH and JR</p>	
ITEM 4	COUNCILLOR REPORTS	
82/20/21	<p>4.1 Feedback from Hall Committee (WH)</p> <p>The Trustees have agreed to lease the land for the pump track to the PC, once planning permission has been secured.</p> <p>A donation has been agreed towards grass cutting in the Recreation Field.</p>	
83/20/21	<p>4.2 Update on the Hall Development Project (WH)</p> <p>Planning permission has just been granted for the hall renovation and extension, and the car park. A draft budget has been drawn up. The Hall Committee has applied for a Lottery grant to cover the costs of the detailed design and necessary pre-construction surveys.</p> <p>The Hall Committee will now address local fundraising, which is a necessary precursor to applying for larger grants.</p>	WH
84/20/21	<p>4.3.. Update on the Pump track (PG/SL)</p> <p>Following a successful application to British Cycling, the project now has a total of approximately £45,000, enough to issue a fixed price, design and build tender for the track itself. Draft tender documents have been circulated to the PC and to EDC for advice and comments, and will be advertised on the public service electronic tender web-site once finalised.</p> <p>Councillors were urged to review the documents and submit comments to SL as soon as possible.</p> <p>Additional funds will be sought for the proposed covered seating area which will be accessible to users of the field as well as of the pump track.</p>	SL All SL/ PG
85/20/21	<p>4.4 Renewal of registration of the New Crown Inn as an Asset of Community Value</p> <p>The registration expired in September. Although the nomination process does not require owner consent, he has been approached to seek agreement. He is seeking the advice of solicitors as to the implications.</p> <p>Agreed to await response</p>	
86/20/21	<p>4.5 Grass cutting in Field</p> <p>The one-off grass cutting of most of the overgrown area of the field has been completed, cost £260.</p> <p>The Willows Trust has agreed all that their VE day grant of £500 can be used for "Upkeep of the Field".</p> <p>RESOLVED to explore the possibility of a regular annual donation from the Willows Trust to pay for the annual extended grass cut to support the Government's Nature Recovery in Cumbria programme</p>	WH
87/20/21	<p>4.6 Unused VE day Grants</p> <p>Willows Trust £500 see above</p> <p>CCC grant £300 (£267.56 remaining): the Eden Local Committee has agreed that we can hold onto this grant to support relevant post-Covid celebrations</p>	
88/20/21	<p>4.7 Replacement of the two remaining sodium light heads with LEDs.</p> <p>If technically possible, North West Electricity (NEW) will pay to replace sodium heads with LEDs on existing poles. Our two lights in question are at the western entrance to the village and towards the top of North End. EDC would have to transfer ownership of the lights to the PC.</p> <p>The additional annual cost for electricity and maintenance to the PC would be approx. £160. Because the poles would not be replaced, there is also the added future cost of a cherry picker to replace bulbs.</p>	

	RESOLVED to request transfer of ownership from EDC to PC of the two lights in question RESOLVED to request NWE to replace the sodium heads with LEDs	SL SL
	A discussion ensued about lighting in the west end of Chapel Street, see Public Forum, minute 95/20/21	
89/20/21	4.8 Updates to web-site The Web-Site PDF Accessibility Guide that was approved and accepted in October needs to be added to the web-site The Web site Accessibility Policy Statement is still under review	AG
ITEM 5	NEW BUSINESS	
90/20/21 91/20/21	5.1 Resignation of councillor Sheila Summerscales and possible co-option of new councillor Regrettably Sheila had to resign shortly after the last meeting. She was thanked for her support to the parish council over the last few years. The Notice of Vacancy was posted for the requisite time, with no submission of interest. Anne Hogg, who applied for the last vacancy, has agreed to be co-opted, but unfortunately cannot attend the meeting tonight RESOLVED to co-opt Anne Hogg as Parish Councillor. SL to organise all relevant paperwork and briefing documents	SL
92/20/21	5.2 To consider applications for the Bolton Educational Trust Fund Following discussion as to the relative merits of each application it was RESOLVED to: 1 Purchase an Interactive TV for additional class at Bolton Primary School, cost £1658.91 2. Purchase a projector to be donated to the Eden Valley Young Farmers Association (approx. £300). 3.. Purchase an Interactive Table to be donated to Bolton Nursery (£3000).	SL
93/20/21	5.3 To consider mechanisms for PC support to Bolton residents over Xmas In lieu of the usual carol singing at the Exchange, the primary school will be singing in various public sites in the village on 15 th December (weather permitting, 16 th and 17 th also possibilities). Sites/timing etc to be decided nearer the day and communicated to the village. The children are making Xmas cards for each household. The PC is exploring local support and funding for other ways to help those who are alone and feeling isolated. RESOLVED to use the £100 in the precept for celebrations to support the initiative.	LH/ SL/ PG
94/20/21	5.4 To consider ways to promote the “Living Advent Calendar” initiative Given the short time frame and lack of interest from the PC, LH suggested that the BFA might be in the best position to take this forward. RESOLVED to forward information to the BFA	SL
ITEM 6 95/20/21	PUBLIC FORUM Street lighting in the west end of Chapel Street The PC agrees that the street lighting on this stretch of the road is inadequate, but EDC refused permission for footway lights for technical reasons. Installing a new post and electricity supply would be prohibitively expensive. RESOLVED to explore alternative street lighting options for that stretch of road	SL
ITEM 7	PLANNING MATTERS	
96/20/21	Approved Applications 20/0290 Eden Grove , Replacement of Blocks CDEF with 10 detached dwellings	

	<p>20/0568: Pennine View: Conversion of adjoining barn/outbuildings for residential use.</p> <p>20/0225 + 20/0226: Bolton Memorial Hall Extension and Car Park</p> <p>New Applications</p> <p>20/0778 The Old Byre Croft House, first floor sun lounge extension RESOLVED that the PC has no objection</p> <p>19/0869 Retention of toilet facility: Methodist Chapel Bolton Screening condition has been approved</p> <p>Lorries and woodyard entrance The PC had passed on complaints about the lorries using the woodyard entrance: they are so large that they have difficulty getting in and out of the drive and often have to request residents to move their cars. Highways maintains that this is a planning issue, EDC is looking into it. SL to follow up</p>	SL																				
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS																					
97/20/21	<p>8.1 To review and accept current bank account balances</p> <p>Balances at end of October 20</p> <table><tr><td>Business Current Account 50276162</td><td>50.00</td></tr><tr><td>Business Savings Account 60834513</td><td>7,735.01</td></tr><tr><td>Community Account (project) 03750396</td><td>11,688.66</td></tr></table> <p>Breakdown of project account end Oct 2020</p> <table><tr><td>Bolton in Bloom</td><td>844.60</td></tr><tr><td>Fireworks night</td><td>2200.68</td></tr><tr><td>Playpark</td><td>1.80</td></tr><tr><td>Shared heritage lottery fund</td><td>702.27</td></tr><tr><td>Bolton Educational Trust</td><td>7171.75</td></tr><tr><td>VE75 day</td><td>267.56</td></tr><tr><td>Field upkeep (Willows trust, ex-VE day grant)</td><td>500.00</td></tr></table>	Business Current Account 50276162	50.00	Business Savings Account 60834513	7,735.01	Community Account (project) 03750396	11,688.66	Bolton in Bloom	844.60	Fireworks night	2200.68	Playpark	1.80	Shared heritage lottery fund	702.27	Bolton Educational Trust	7171.75	VE75 day	267.56	Field upkeep (Willows trust, ex-VE day grant)	500.00	SL
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	<p>8.2 To review expenditure against budget</p> <p>See Appendix 1</p>																					
98/20/21	<p>8.3 To Approve Expenditures#</p> <table><tr><td>S Leyland</td><td>Salary Oct/Nov</td><td>414.40</td><td></td></tr><tr><td></td><td>Reimbursement of Postage stamps</td><td>7.80</td><td>422.20</td></tr><tr><td>Mark Hill</td><td>Grasscutting</td><td></td><td>1704.00*</td></tr><tr><td>CALC</td><td>Training SL: VAT course</td><td></td><td>30.00</td></tr></table> <p>* £260 to be transferred from project account</p>	S Leyland	Salary Oct/Nov	414.40			Reimbursement of Postage stamps	7.80	422.20	Mark Hill	Grasscutting		1704.00*	CALC	Training SL: VAT course		30.00					
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99/20/21	<p>PG congratulated the organisers of the Remembrance Day Service on a very successful and touching event, which was well attended. A contingent from the school sang hymns.</p> <p>LH reported that reinvasion of moles in the play park, to be reported to EDC</p>	SL																				
ITEM 12	CONFIRM DATE OF NEXT MEETING																					
100/20/21	RESOLVED that the next PC meeting will take place as scheduled on 18 th January 2021, either remotely or in the hall																					

Expenditure against budget 2020-21					
	Budget	Spend to end Oct	+ todays	Total til 16 Nov	Balance
	20-21				
Clerk salary	3200.00	1554.00	414.40	1968.40	1231.60
office Expense	250.00	94.50	7.80	102.30	147.70
Audit	0.00	0.00	0.00	0.00	0.00
CALC subs	145.00	151.07	0.00	151.07	-6.07
Insurance	500.00	488.48	0.00	488.48	11.52
Fellrunner	250.00	275.00	0.00	275.00	-25.00
Grass cutting	2500.00	1392.00	1704.00	3096.00	-596.00
Celebrations	150.00	0.00	0.00	0.00	150.00
training	200.00	0.00	30.00	30.00	170.00
meetings	160.00	0.00	0.00	0.00	160.00
Election	0.00	0.00	0.00	0.00	0.00
Maintenance	350.00	0.00	0.00	0.00	350.00
B in B	100.00	99.99		99.99	0.01
Contingency	500.00	0.00	0.00	0.00	500.00
Footway lights	350.00	0.00	0.00	0.00	350.00
	8655.00	3895.44	2156.20	6051.64	2443.76

Signed as correct

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Peter Griffiths, Chairman