

## Minutes of the Meeting of Bolton Parish Council

**Monday 15<sup>th</sup> July, 2019, 7.30pm in Bolton Memorial Hall**

**Present:** Peter Griffiths (PG) Chairman, Roger Bird (RB) Vice Chairman  
Councillors: Alan Green (AG), Laura Hall (LH), Peter Smith (PS), Sheila Summerscales (SS), Martyn Worrall (MW)

**In attendance** Parish Clerk Shelagh Leyland (SL), and 9 members of the public.

The Chairman welcomed everyone.

<b>ITEM 1</b>	<b>APOLOGIES FOR ABSENCE</b>	
027/19/20	Councillors Neil Hughes (NH) and Joan Raine (JR)	
	<b>DECLARATIONS OF INTEREST</b>	
	None	
<b>ITEM 2</b>	<b>TO ACCEPT AND AUTHORISE THE MINUTES OF THE ANNUAL PARISH MEETING and the ANNUAL PARISH COUNCIL MEETING OF 20TH MAY 2019</b>	
028/19/20	<b>RESOLVED</b> that the minutes of the Annual Parish and the Annual Parish Council Meeting on 20th May be confirmed as a true record and signed by the Chairman	
<b>ITEM 3</b>	<b>COUNTY and DISTRICT COUNCILLOR REPORTS (by email)</b>	
029/19/20	<b>COUNTY COUNCILLOR'S REPORT:</b> NH: submitted his comments on the A66 dualling proposals, opting for what appears to be the most environmentally-sensitive options and keep good access to local villages. He has also suggested that it would be better to re-open the Eden Valley/Stainmore railway rather than building over its tracks.	RB
030/19/20	<b>DISTRICT COUNCILLOR'S REPORT:</b> JR: Still many changes taking place in the new Council, including the recruitment of temporary and permanent staff. The new CEO intends to visit the wards: JR is trying to schedule her ward to coincide with the Exchange. JR abstained from the Council vote to back the climate change emergency because it is not clear how the proposal to support people to "insulate and ventilate their properties and to make more use of renewables for heat and power" would be funded. The scrutiny process is being reviewed. It is highly unlikely that the kerbside recycling will be extended as the previous council had planned <b>RESOLVED</b> to accept the reports of NH and JR	
<b>ITEM 4</b>	<b>PARISH COUNCIL REPORTS</b>	
031/19/20	<b>4.1 Revised insurance premium</b> The premium requested was more than anticipated (£488.48) as it was index-linked (4%). Following discussion with PG & PS, Came & Company was asked to remove the index-linking. The revised premium is £475.71. <b>RESOLVED</b> to accept the revised rate	SL
032/19/20	<b>4.2 Appointment of internal auditor</b> Three people have been approached but none is in a position to take it on. A fourth person was suggested. Meanwhile the current auditor will continue as long as he can. <b>RESOLVED</b> to continue to seek a volunteer.	SL

033/19/20	<b>4.3 Playpark update (PG)</b> A feedback survey sent out by LH had 34 responses, all but one being extremely positive. Both the nursery and the school have written positive feedback letters – these will all be sent to the funders. Comments about the uneven ground were quite frequent, but this may improve with time. Highways have agreed to put “children playing” warning signs on the road.	
034/19/20	<b>4.4 Up-date on web-site</b> The need for at least two back up site managers was reiterated, one being SL. Another volunteer will be requested in the parish newsletter. AG has to develop some software so that a restricted group of people are able to upload and post policy documents etc. This may take about 2 months. The alternative is to pay £100 per year for a plug-in software licence. <b>RESOLVED</b> to review the situation at the next PC meeting	AG/ SL
035/19/20	<b>4.5 Progress on Shared Heritage Lottery Grant (SL)</b> The pin-fold inspired stone seating enclosure has been completed thanks to two residents: none of the planned workshops occurred. The recycled plastic seating still has to be fitted, and the information board designed and installed. The school integrated various aspects into their curriculum and Nature week. Bolton in Bloom have paid for the native shrubs. <b>RESOLVED</b> to have an official opening once it's completed and send report and photos to the Herald.	SL
036/19/20	<b>4.6 Up-date on Hall Development Project</b> The user group questionnaires have been distributed. The household questionnaire is still being finalised. A building survey/energy audit of the hall has been carried out and the report is awaited.	
037/19/20	<b>4.7 Councillors responsibilities</b> SS will continue to represent the PC at the Hall Committee meetings as LH has difficulty attending evening meetings. LH will take over Highways liaison. No-one offered to take responsibility for footpaths (except in so far as liaison with landowners RB). Previous attempts to mobilise residents on this issue have been unsuccessful. There is no enthusiasm to take forward a project to drain the bridleway to Kings Meaburn road. The matter was left in the air.	
<b>ITEM 5</b> 038/19/20	<b>PUBLIC FORUM</b> A resident thanked the PC for expediting pot-hole repairs.	SL
<b>ITEM 6</b> 039/19/20	<b>NEW BUSINESS</b> <b>6.1 To discuss the possibility of leasing the land for the pump track from the Memorial Hall</b> There is approximately £17,000 left over in the playpark fund, to be spent on projects for children. The Play Park committee is exploring the possibility of installing a “learn to ride” area with a pump track in the Memorial Field (this had as much community support as the play park at the initial consultation stage). Three firms have been requested to submit plans & estimates. Additional funds would be required, but it may be difficult for the PC to access grants unless it owns/leases the land. Some opposition to the project was expressed by attendees, who were invited to submit other suggestions for use of the funds. It is likely that planning permission will be required - a pre-application advice form has been submitted. <b>RESOLVED</b> to await plans and quotations.	
040/19/20	<b>6.2 To consider the future of Bolton Educational Foundation</b> The Foundation was set up in 1970 under the Charities Act (though is no longer registered as a charity). Two members of the Parish Council were supposed to be trustees. The trust used to pay out small grants (e.g. for	

	<p>school uniforms) from the interest. However, it has been dormant for about 10 years. The remaining trustees have requested that the PC take over responsibility for administering the Fund.</p> <p><b>RESOLVED</b> that the PC is in favour of taking over the fund, but needs more information from the current trustees. SL to follow up</p>	SL														
041/19/20	<p><b>6.3 To consider the request to add grass cutting at the top end of Grahams Rigg to the PC schedule</b></p> <p>A resident has requested that the PC add this area to the grass cutting schedule - he has maintained it for the last few years, but is unable to continue. It is thought that the land belongs the "The Crown". It borders a field, but is not near the areas in the current grass cutting schedule. Some councillors felt that it should be left uncut for wildlife.</p> <p><b>RESOLVED</b> that the additional expense of adding it to the PC schedule cannot be justified, but that a volunteer would be sought to strim the area annually.</p>	SL														
042/19/20	<p><b>6.4 To consider a rolling programme to replace public benches</b></p> <p>The three wooden public benches have been inspected. Eventually they will all need replacing but they are still structurally sound, just need sanding down and repainting. This has been done by volunteers in the past.</p> <p><b>RESOLVED</b> to contract someone to carry out the work and purchase materials from the precept budget. Replacement will be taken into account in future budget calculations.</p>	SL														
043/19/20	<p><b>6.5 To discuss possibilities for 75<sup>th</sup> anniversary VE day celebrations 8<sup>th</sup>- 10 May 2020.</b></p> <p>Parishes are encouraged to organise events such as street parties for this nation-wide celebration. Support was expressed for a village event jointly organised by all the village groups, probably in the Memorial Hall Field along the lines of the Jubilee celebration. LH offered to take the lead.</p> <p>AG registered his reluctance to support a celebratory war-related event. Whilst his views were respected, the overwhelming view was that a celebration should take place.</p> <p><b>RESOLVED</b> that LH will mobilise the various groups to take forward the plans.</p>	LH														
ITEM 7	PLANNING MATTERS															
044/19/20	<p><b>19/0466 Agricultural Building Cross Rigg farm</b></p> <p>No opposition from the PC</p>															
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS															
045/19/20	<p><b>8.1 To review and accept current bank account balances</b></p> <p><b>Bank Accounts as of 12<sup>th</sup> July 2019</b></p> <table><tr><td>Business current account:</td><td>£ 50.00</td></tr><tr><td>Business saving account:</td><td>£ 9855.23</td></tr><tr><td>Community (project) account:</td><td>£ 6967.24</td></tr></table> <p><b>Project account breakdown:</b></p> <table><tr><td>Bolton in Bloom</td><td>£ 954.32</td></tr><tr><td>Bonfire fund</td><td>£ 2065.86</td></tr><tr><td>Play park</td><td>£ -220.64</td></tr><tr><td>Shared Heritage Lottery fund</td><td>£ 4,167.52</td></tr></table>	Business current account:	£ 50.00	Business saving account:	£ 9855.23	Community (project) account:	£ 6967.24	Bolton in Bloom	£ 954.32	Bonfire fund	£ 2065.86	Play park	£ -220.64	Shared Heritage Lottery fund	£ 4,167.52	
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046/19/20	<p><b>8.2 To review expenditure against budget</b></p> <p>The Shared Heritage Lottery Fund project accounts were presented &amp; approved (attached).</p>															

047/19/20	<b>8.3 To approve expenditures</b>  <b><u>Precept Account</u></b> <b>Retrospective 10 June</b> Mark Hill, grass cutting £1331.10 Alan Green, reimbursement web domain renewal £ 90.35  <b>Current</b> S Leyland, salary June/July £400.00 HMRC, PAYE Q1 £150.00 Came & Company, insurance premium £475.71 Bolton Memorial Hall hire £ 22.00  <b><u>Project Account</u></b> <b>Retrospective (10<sup>th</sup> June)</b> Russell Hogg, sand (SHLF) £ 144.00 Centrewire, latches & hinge (Play park) £ 70.74 R Dent, Stone (SHLF) £1200.00 Boustead, Sorting & delivering stone £ 552.00 WBS Cement (SHLF)`` £ 68.61  <b>Today</b> S Leyland <i>Reimbursement recycled plastic wood for stone seat</i> £154.74 <i>Reimbursement plants for field (SHLF)</i> £ 92.02 <i>Viking, paper &amp; printer ink (SHLF)</i> £ 38.86 <b>£ 285.62</b>  Val Corbett £25 donation for photo copyright (info board, SHLF) £ 25.00 Johnsons Tool Hire, rental of concrete mixer (SHLF) £ 75.00 West. Building centre, sand, cement (SHLF) £ 48.27  Colin Bulman SHLF <i>Reimbursement cement</i> £ 12.36 <i>Reimbursement travel expenses</i> £ 35.00 <i>Reimbursement petrol (cement mixer)</i> £ 15.00 <i>Professional fees</i> £ 1,200.00 <b>£ 1 262.36</b>  James Wood <i>Professional fees</i> £ 800.00 Cumbria County Council (education materials for school) SHLF) £ 200.33 Richard Hudson, fitting gate latches & hinge (playpark) £ 132.50	
<b>ITEM 9</b> <b>049/19/20</b>	<b>COUNCILLORS MATTERS</b> none	
<b>ITEM 10</b> 050/19/20	<b>CONFIRM DATE OF NEXT MEETING</b> <b>RESOLVED</b> that the next Parish Council meeting will be on <b>Monday</b> <b>September 30<sup>th</sup></b> subject to hall availability	SL

Signed as correct

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Peter Griffiths, Chairman

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