

## Minutes of the Meeting of Bolton Parish Council

**Wednesday 6<sup>th</sup> March, 2019, 7.30pm in Bolton Memorial Hall**

**Present:** Peter Griffiths (PG) Chairman, Roger Bird (RB) Vice Chairman

Councillors: Alan Green(AG), Laura Hall (LH), Sheila Summerscales (SS), Martyn Worral (MW)

**In attendance:** County Councillor Neil Hughes(NH), District Councillor Joan Raine (JR), the Parish Clerk Shelagh Leyland (SL), and 10 members of the public.

The Chairman welcomed everyone.

<b>ITEM 1</b>	<b>APOLOGIES FOR ABSENCE</b>	
104/18/19	Peter Smith, reason given	
	<b>DECLARATIONS OF INTEREST</b>	
	None	
<b>ITEM 2</b>	<b>TO ACCEPT AND AUTHORISE THE MINUTES OF THE PARISH COUNCIL MEETING OF 21st January 2019</b>	
105/18/19	<b>RESOLVED</b> that the minutes of the Parish Council Meeting on 21 <sup>st</sup> January be confirmed as a true record and signed by the Chairman A resident queried the reduction in next year's budget allocation to Bolton in Bloom from £200 to £100. This is because B in B is not entering the Cumbria in Bloom competition this year: this cuts costs by about £100.	
<b>ITEM 3</b>	<b>COUNTY and DISTRICT COUNCILLOR REPORTS</b>	
106/18/19	<p><b>COUNTY COUNCILLOR'S REPORT:</b>  <b>NH:</b> Flooding on Kings Meaburn road is due to a drainage problem in the nearby field, CCC needs permission to access. RB to find out name of landowner and contact. PC has also reported numerous potholes to Highways: PC to let NH know if no action is taken.  NH is on task force exploring involvement of voluntary sector in removal of bulky waste and possibly re-starting the "Re-Use Forum". EDC charges for collection.</p> <p><b>DISTRICT COUNCILLOR'S REPORT:</b>  The senior management at EDC has been restructured and the constitution is being reviewed. A training programme for members is being developed. The committee of standards in public life is undertaking a critical review of the National Code of Conduct and Standing Orders, which will affect Parish Councils. EDC has revised the grant schedule for those parishes that haven't already taken over footway lights - this won't affect Bolton. JR involved in scrutiny review of Cumbria Local Enterprise Partnership. Reports due on Fuel Poverty and Homelessness. A visionary workshop is planned to review policies for local self-build and custom-built houses.</p> <p><b>RESOLVED</b> to accept the reports of NH and JR</p>	RB
<b>ITEM 4</b>	<b>PARISH COUNCIL REPORTS</b>	
107/18/19	<p><b>4.1 Play park Update (PG)</b>  Completion was scheduled for this week, but has been delayed by wet weather: hopefully it will be completed next week. There is a lot of standing water at the near end following the rain, which the EDC engineer thinks is</p>	

	<p>due to compaction of the ground by the heavy plant traffic, and advises to wait and see.</p> <p>The MUGA will be refurbished as part of the contract with Wicksteed's. The PC has commissioned construction of a new wooden fence, erection of the donor acknowledgement sign, and fitting of a new latch to the gate. EDC will provide the statutory signage. The current maintenance agreement between the Hall and EDC will need to be amended to include the extended areas.</p> <p>The official opening is now scheduled for Saturday 6<sup>th</sup> April. Invitees to include all donors plus EDC playground staff</p> <p><b>RESOLVED</b> to again invite Leo Houlding to open the event, he may now be available for the new date. Failing this, the children will jointly open it.</p>	SL
108/18/19	<p><b>4.2 Flooding on Kings Meaburn/Morland Road and Chapel Street (SL)</b></p> <p>See 106/18/19. CCC Highways need to undergo further investigation of the Chapel Street flooding.</p>	
109/18/19	<p><b>4.3 Progress with new web-site (AG))</b></p> <p>New parish web-site is now live, though not complete - the old web-site, with all the statutory documents, is still accessible via a link on the new home page. SL can now update the PC meeting information, but any other additions need to go to AG. AG to work on completing the new web-site, especially the statutory documents.</p>	AG
110/18/19	<p><b>4.4 Footway lighting (SL)</b></p> <p>Approved light number 3 outside Prospect House cannot be replaced as the overhead cables are less than 6 metres off the ground. EDC has agreed to replace light number 2 instead (this was "pending", but is now officially approved).</p>	
111/18/19	<p><b>4.5 Progress on Shared Heritage Lottery Grant (SL)</b></p> <p>A professional dry stone waller resident in the village has offered to conduct the dry stone walling workshops and supervise construction of the bench in the Memorial Field. SL to follow up with the Chairman of the Hall Committee. The budget includes purchase of the stone and an allowance for the workshop facilitator and supervisor, as well as educational materials.</p>	
112/18/19	<p><b>4.6 Litter pick (PG)</b></p> <p>Date set for Sunday 31<sup>st</sup> March at 10.30 am. PG to supply all equipment. This is joint effort with Bolton in Bloom</p>	PG
113/18/19	<p><b>4.7 Defibrillator light outside Hall</b></p> <p>The light has been fitted but is not very effective at illuminating the key pad. AG is exploring alternatives with the Hall Committee and electrician.</p>	
114/18/19	<p><b>4.8 Memorial Hall Committee feedback (SS)</b></p> <p>The bacon buttie morning held on 26<sup>th</sup> January to celebrate Village Hall week was very successful: 13 display stands and more than 100 attendees. The AGM on 4<sup>th</sup> March was very well attended, and four new committee members were appointed (bring the total to eight). A Steering Group has been formed to take forward the extension and upgrading of the hall facilities. This will include several non-committee members, including PC representatives.</p> <p>The PC was reminded of upcoming events which will be advertised on the village web-site</p>	
<p><b>ITEM 5</b></p> <p>115/18/19</p>	<p><b>PUBLIC FORUM</b></p> <p>A resident requested that the PC follow up the recent electricity power cut as he believed it was planned, but no-one had been told. SL to follow up.</p>	SL

<b>ITEM 6</b>	<b>NEW BUSINESS</b>	
116/18/19	<p><b>6.1 To brief councillors on procedures for district and parish elections (2<sup>nd</sup> May)</b>  District and Parish elections will be held on 2 May, notice of election will be given on 20 March. All seven councillors confirmed their intention to stand again, and were given nomination papers. All nominations to be delivered by hand to the election office before 4 pm on 3<sup>rd</sup> April. Councillors agreed to submit to SL by 28<sup>th</sup> March &amp; she will take them all in together.  SL will be away when Notice of Election is issued – EDC to send information to PG instead  <b>RESOLVED:</b> request EDC to send notice of election to PG.</p>	SL
117/18/19	<p><b>6.2 To discuss and agree on speakers or presentations at Annual Parish Meeting in May</b>  Suggestions included representatives from PACT (Penrith Action for Community Transition, an environmental group tackling climate change and economic sustainability), and/or CAFS (Cumbria Action for Sustainability).  <b>RESOLVED</b> LH to follow up  Alternatives are an update on Eden Grove development, or a representative from Highways England on either the A66 safety study or the dualling project.  <b>RESOLVED</b> SL to follow up</p>	LH       SL
118/18/19	<p><b>6.3 To formulate parish response to EDC's draft Council Plan 2019-2023</b>  The PC's main criticism is that there is little or no mention of children, young people and community schools in the plan. Hundreds of houses have been/will be built but the need to build new schools seems to be being forgotten. Deadline for response is 19<sup>th</sup> March.  <b>RESOLVED</b> councillors to submit their comments to LH who will compile a response to EDC.</p>	LH
119/18/19	<p><b>6.4 To discuss EDC'S draft Housing Supplementary Planning Document</b>  <b>RESOLVED</b> that the PC will not submit comments</p>	
120/18/19	<p><b>6.5 To discuss possible parish council support for the children's Xmas party 2019 (LH)</b>  There is an annual Xmas party for parish children aged 11 and under in the Hall every year (current number 42). It is organised by parents, a charge of £4.50 per child is levied, but sometimes the return falls short of the outlay. The PC was minded to support the event with a grant, but agreed that the Bolton Willows Trust would be the most appropriate body to approach in the first instance  <b>RESOLVED to request the Willows Trust to provide financial support for the event</b></p>	LH
<b>ITEM 7</b>	<b>PLANNING MATTERS</b>	
121/18/19	No new submissions	
<b>ITEM 8</b>	<b>TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS</b>	
122/18/19	<p><b><u>Bank Accounts 3 March 2019</u></b>  Business current account: £ 50.00  Business saving account: £ 4,178.67  Community (project) account: £ 6,709.36</p>	



**Precept expenditure against budget 2018-19 (Excluding project fund)**

Expenditure against budget 2018-19						
	Budget 18-19	Exp up to March 6th	Predicted further spend	predicted total spend	Predicted balance end 2018/19	Budget 2019-20
<b>Clerk salary</b>	2,833.00	2454.80	0	2454.80	378.20	3,000.00
<b>office Expense</b>	200.00	333.71	0.00	333.71	-133.71	250.00
Audit	0.00	0.00	0.00	0.00	0.00	200.00
CALC subs	170.00	165.00	0.00	165.00	5.00	140.00
Insurance	400.00	421.97	0.00	421.97	-21.97	460.00
Fellrunner	200.00	200.00	0.00	200.00	0.00	200.00
Grass cutting	2,300.00	2,662.10	0.00	2662.10	-362.10	2,300.00
Celebrations	100.00	58.30	0.00	58.30	41.70	100.00
training	200.00	159.00	0.00	159.00	41.00	200.00
meetings	160.00	132.00	0.00	132.00	28.00	160.00
Election	0.00	0.00	0.00	0.00	0.00	120.00
Maintenance	300.00	242.91	0.00	242.91	57.09	300.00
B in B	200.00	201.07	0.00	201.07	-1.07	100.00
Contingency	0.00	1402.62	0.00	1402.62	-1,402.62	
Footway lights	0.00	837.36	0.00	837.36	-837.36	200.00
	7,063.00	9,270.84	0.00	9,270.84	-2,207.84	7,730.00

Surplus 1st April 2018:	3,403.77	
Total income 18-19	9,944.20	(incl grants)
Total funds	13,347.97	
Predicted expenditure	9,270.84	
Predicted surplus 31st March 19	4,077.13	
VAT reclaim due	851.72	
EDC grant for footlights	908.00	
add precept	6,750.00	
<b>Total anticipated funds 19/20</b>	<b>12,586.85</b>	
estimated expenditure	7,730.00	
<b>projected surplus end 19/20</b>	<b>4,856.85</b>	